

OAVT 2023 CONFERENCE

March 3 – 4, 2023

Niagara Falls Convention Centre

Niagara Falls, Ontario

EVENT MANAGEMENT

Ontario Association of Veterinary Technicians
107-100 Stone Rd. West
Guelph, Ontario
N1G 5L3

Catrina Watson
Senior Manager of Association Development
Tel: (519) 836-4910 ext. 228
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SERVICE INFORMATION

STRONCO EXHIBITOR SERVICES CENTRE

Our team is here to make your exhibiting experience as easy and seamless as possible. Leading up to the show we may periodically touch base with you to make sure all your exhibiting needs are taken care of.

Our Exhibitor Services team is available Monday-Friday from 8:30am – 5:00pm at 800-665-2621 or via email at exhibitorservices@stronco.com

INCLUDED IN YOUR BOOTH SPACE

Each 10'x 10' booth will be set with the following;

- 8' high black drape
- 3' high black side drape
- One 6' x 24" black skirted table
- Two grey side chairs.

Please note that any orders must be placed by Sunday, February 26, 2023. We will have limited inventory on site so, in order to secure your order, we strongly advise that it be placed by the order deadline date.

NOT INCLUDED IN YOUR BOOTH SPACE – Electrical / Internet

- Electrical
- Internet
- Booth Carpet
- Additional tables / chairs / speciality furniture / system booths
- Booth Cleaning

EXHIBIT HALL CARPET

Please note the exhibit hall A area is NOT carpeted.

Placing your order to enhance the appearance of your booth, carpet rental is available through Stronco On-Line. To place your order and to view our selection of products and services visit www.stroncoonline.com. **Show code for this event is: 515775069.**

SHOW SCHEDULE

EXHIBITOR MOVE-IN

Thursday, March 2, 2023 9:30am – 4:00pm

All exhibits must be fully installed by **6:00pm on March 2, 2023.**

EXHIBIT HOURS

Friday, March 3, 2023 9:30am – 4:00pm
Friday, March 3, 2023 5:00pm – 6:30pm – Exhibit Hall Reception
Saturday, March 4, 2023 9:30am – 2:00pm

EXHIBITOR MOVE-OUT

Saturday, March 4, 2023 2:30pm – 6:00pm

All labour services performed between 4:00pm and 6:00pm (M-F) , and between 8:00am and 4:00pm (Sat-Sun) will have overtime charges applied. All labour services performed between 6:00pm and 8:00am (M-F) and between 4:00pm and 8:00am (Sat-Sun) will have double time charges applied. Please refer to the Labour Order Form. Also please refer to the Material Handling Order Form if you need this services.

DISMANTLE & MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit floor by 6:00pm on Saturday, March 4, 2023. Booth dismantling is not permitted before 2:00pm on Saturday, March 4, 2023.

SERVICE CONTRACTOR CONTACTS

STRONCO

1510-B Caterpillar Road
Mississauga, Ontario
L4X 2W9
Tel: (905) 270-6767
Toll Free: (800) 665-2621
Email: exhibitorservices@stronco.com

MATERIAL HANDLING

Exhibitors may hand-carry their own freight into the exhibit hall. All exhibitors handling their own freight will be responsible to arrange their own storage of empty containers during the show. The use of pump trucks and other mechanical equipment however is not permitted. Any material handling by Stronco will be charged according to the rates listed. Please refer to the Material Handling Order Form on-line.

ADVANCE WAREHOUSE SHIPPING INFORMATION

Exhibiting Company Name / Booth #
Number of Pieces
OAVT 2023 Conference
c/o Stronco
1510-B caterpillar Road
Mississauga, Ontario Canada
L4X 2W9

For shipments to the Stronco advanced warehouse, please ensure your materials arrive to our facility by Friday, February 24, 2023 between 8:00am – 4:00pm. After this, we are unable to accept any freight at the advanced warehouse. After this date, please ship directly to show site starting Thursday, March 2, 2023 – 9:30am – 4:00pm.

All shipments must be accompanied with a Certified Weight Ticket. "Full Load" trailers without a Certified Weight Ticket may be refused and sent to obtain requested documents.

Material arriving after Friday, February 24, 2023 will incur additional after deadline charges.

Please note that Stronco Warehouse does not accept COD Shipments, hazardous material, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108'H x 93"W.

The warehouse will receive shipments Monday through Friday between 8:00am – 4:00pm.

PLEASE NOTE: The office and warehouse will be closed on Monday, February 20, 2023 in observance of Family Day. Shipments will not be accepted on this date.

SHOW SITE SHIPPING INFORMATION

Exhibiting Company Name / Booth #
Number of Pieces
OAVT 2023 Conference
Niagara Falls Convention Centre, Exhibit Hall A
6815 Stanley Ave.
Niagara Falls, Ontario Canada
L2G 3Y9

Stronco will receive shipments at the exhibiting facility beginning 10:00am Thursday, March 2, 2023. Please make sure to complete the Material Handling Order Form before the order deadline date.

Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor.

EXHIBIT TRANSPORTATION AND CUSTOMS

As part of the Stronco service and to make sure your shipping and transportation experience is seamless as possible, Stronco has been appointed as the “official carrier and customs clearance service provider” for **OAVT 2023 Conference**.

Stronco Logistics and Customs Department is available at our toll free number at (800) 665-2621 should you wish to contact us regarding your shipping and/or customs requirements.

AS A REMINDER

All shipments originating outside of Canada will require Canada Customs Clearance and U.S. Customs/Homeland Security (if applicable) on the return.

SMALL PACKAGES/BOXES DELIVERIES (Including Portable Display Cases)

Toronto is an International destination and, as such duties, taxes and customs clearance fees applies. If you are shipping Air or Ground with the following small packages companies: FedEx, UPS, Airborne, DHL or any other small package/boxes carrier please confirm that all ancillary charges (duties, taxes and custom clearance fees) are PREPAID. This includes 3rd Party Shippers. Any shipments that are sent “collect” will not be accepted by Stronco and will be refused.

HELPFUL HINTS

SAVE MONEY

Order early to take advantage of advance order discount rates, place your order by discount deadline date.....

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business.

SAFETY TIPS

- (1) Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.
- (2) Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and/or equipment that are in use.
- (3) Keep your eyes open for scooters and forklifts.
- (4) Do not attach items or equipment to the drapes or metal framework provided for your booth.
- (5) The use of nails, screws or any material that can mark floors and walls of the exhibit hall is strictly prohibited.
We discourage children from being in the exhibit hall during move-in and move-out.
- (6) Stronco does not ship or handle Hazardous Materials. If any materials you are shipping fall into this category please contact the facility or the association.
- (7) The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC's). Please see the Stronco material handling forms.

General Information

We are pleased to be appointed Official Service Contractor for **Ontario Association of Veterinary Technicians Conference 2023**

Whatever your exhibiting needs, we have the products and services to give you a professional appearance and increased visibility. The following are some of the products and services we can provide:

- Carpet & Underpadding
- Chairs, Stools, Soft Seating
- Counters, Storage & Display Units
- Display Tables, Bistro Tables, Meeting Tables
- Drapery & Hardware
- Exhibit Rentals (Turnkey and Custom Booth Options)
- Signs & Graphics
- Advance Show Warehousing
- Customs Brokerage Services
- In-Booth Forklift Services
- Labour Services
- Material Handling Services
- Transportation Services

Visit us at www.stroncoonline.com to place and order or view our selection of products and services.

PLACING YOUR ORDER

Place your order online by visiting www.stroncoonline.com

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We hope you have a successful show and look forward to working with you.

Stronco Exhibitor Services